

**Active Directory Integration**

**for disablelist Weekly Termination Interface File**

**SAP Functional Specification**

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| Version | Date | Name | Description |
| 1.0 | 12.01.2017 | Deena O’Hare | Initial document |
| 1.1 | 12.01.17 | Grant Caine | Minor revisions |
| 1.2 | 12.01.2017 | Deena O’Hare | Minor revisions |
| 1.3 | 12.06.2017 | Grant Caine | Revisions |
| 1.4 | 12.07.2017 | Grant Caine | Final Revisions |
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# Requirements Overview

* To streamline the termination process between SAP and Stericycle’s Active Directory by creating an interface process, with two outputs, that identifies terminated team members in SAP and provides the data to Active Directory, terminating system access
* Interface is to identify any team member terminated in the current period, or whose termination action was processed in the current period
* Interface must include all team members of all employee groups, globally – permanent, contract, and temporary
* Interface must only include team members with an employment status of “0 – Withdrawn”
* The interface file should exclude any team member who has been sent on a previous interface file

# Interface Specifics

* Interface will pull all data for the current period – from the 4:01 pm EST the prior Friday to 4:00 pm EST on the Friday of the interface extraction
* The current period is defined as the next Sunday to Saturday of the current week.
  + The Start Date of the Action Infotype (IT0000) will be the reference date for the period.
  + Must pull all terminations with an effective date during this period
  + Must pull all terminations with a change date during this period

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* Must only include team members with an employment status of “0 – Withdrawn”:

|  |  |
| --- | --- |
| **Include Employment Status:** | **Exclude Employment Status:** |
| 0 – Withdrawn | 1 – Inactive |
|  | 2 – Retiree |
|  | 3 – Active |

* There will be two separate output files – one for North America and LATAM, and one for EMEAA.
  + Output files should be in the .xlxs format.
  + Output 1 –North America & LATAM
  + Output 2 – EMEAA
  + The file for Output 1 should be called “disablelist.xlxs”.
  + The fiel for Output 2 should be called “disablelist\_EMEAA.xlxs”.
  + The attached file details the company codes to be included in each output file.



# Interface Fields and Layout

* Interface must include the fields as outlined in the following Excel spreadsheet.
* The headers must be exactly as listed. Please see the example file on tab 2.



# Job and File Transfer Specifics

* Interface will be run weekly on Friday afternoons at 4:00 pm EST
* The interface will be processed by IT on Saturdays.
* Interface file for Output 1 (North America & LATAM) will be deposited on file share at: [\\ilnoad08\AS-SAP Disable](file:///\\ilnoad08\AS-SAP%20Disable)
* Interface file for Output 2 (EMEAA) will be deposited on a file share location that is currently to be determined
  + Once the Europe Disable Script is completed on the IT side, the file share location will be configured

# Notes

# Appendix